

**Western Australian Figure Skating Club
Policy Document**

RISK MANAGEMENT

Authority: WAFSC Council 10 April 2015

Application: All members of WAFSC

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10 April 2015

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1 January 2016

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POLICY OBJECTIVE

The prime objective is the avoidance of injury to persons and damage to property. Further objectives of the risk management program are to limit the impact of any financial risks to The Western Australian Figure Skating Club (WAFSC), to address, in an appropriate manner, legal matters pertaining to WAFSC and to ensure the safe and respectable conduct of all of WAFSC's staff members, officials and volunteers while performing duties for WAFSC.

POLICY

Risk Management is the process of identifying, measuring, evaluating and controlling the risks inherent in the operations of the Association and adheres to the Risk Management Process as per AS/NZS 4360:2004.

It is the responsibility of each volunteer, official and staff member of the WAFSC to support this policy and to manage risk within his or her area of the operation of the organisation. WAFSC requires a positive approach to risk. Risks should be foreseen and reasonable protective measures taken.

For WAFSC, risk management is tied to its duties in every area of operation for the safety and well being of all members, visitors and guests. Risk management is also tied to WAFSC's duties and responsibilities to each of its volunteers, officials and staff members. WAFSC recognises that risk cannot be completely eliminated. However, all reasonable efforts should be taken to minimise risk.

Risk is many faceted and needs coordinated management. Since it affects every aspect of the association's operations, every member must be involved in managing risk. The cooperation of members, visitors, staff, officials and volunteers is essential for risk management to be a success.

It is the responsibility of the WAFSC Committee to coordinate the efforts to manage risk to members, visitors and guests and to WAFSC property. The WAFSC Committee must provide leadership in the area of risk management.

The WAFSC committee will coordinate the ongoing reviews of its Risk Management Plan and ensure that risk management forms an essential part of the day-to-day culture of the association.

REASONING

The Western Australian Figure Skating Club is of the view that risk management is integral to the overall operation of the association.

Additional benefits of a risk management program are better-structured insurance programs, resulting in the securing of cover at reasonable costs.